

A regular meeting of the Auburn City Council was held on Monday March 13, 2023, in City Hall. Mayor Richard Heim called the meeting to order at 6:00 pm with a roll call vote as following; Jane Barto, Linda Rath, Robert Theulen, Nick Meister, and Deb Ludwig.

A motion was made by Councilor Meister and seconded by Councilor Rath approving the consent agenda including agenda, minutes from the February 13, 2023, council meetings, approval of claims, Sheriff's report, and payroll. The motion was duly put to a vote of the City Council. Ayes: Meister, Rath, Theulen, Ludwig, and Barto. Nays: none. Motion Carried.

A motion was made by Councilor Barto and seconded by Councilor Theulen that the city enter into agreement with Sac County Township Trustees and St. Mary's Church that the city clear the snow at Oak Lawn Cemetery when it is requested for a funeral. The motion was duly put to a vote of the City Council. Ayes: Meister, Rath, Barto, Ludwig, and Theulen. Nays: none. Motion carried.

A motion was made by Councilor Meister and seconded by Councilor Ludwig declining the request to forgive the sewer on the February 2023 utility bill for property located at 210 Ash St. The motion was duly put to a vote of the City Council. Ayes: Meister, Rath, Barto, Ludwig, and Theulen. Nays: none. Motion carried.

Resolution No. 23-05 – Directing Execution of Access Easement was offered by Councilor Barto and seconded by Councilor Theulen. The motion was duly put to a roll call vote of the City Council. Ayes: Theulen, Meister, Rath, Barto, and Ludwig. Nays: none. Whereupon the Mayor declared the motion duly carried and Resolution 23-05 was duly adopted.

Resolution No. 23-06 – Making Award of Contract for Custodian Services was offered by Councilor Barto and seconded by Councilor Meister. The motion was duly put to a roll call vote of the City Council. Ayes: Ludwig, Barto, Rath, Meister, and Theulen. Nays: none. Whereupon the Mayor declared the motion duly carried and Resolution 23-06 was duly adopted.

A motion was made by Councilor Barto and seconded by Councilor Ludwig setting a public hearing on April 10, 2023 @ 6:00 pm for the proposed FY24 Budget. The motion was duly put to a vote of the City Council. Ayes: Rath, Theulen, Meister, Ludwig, and Barto. Nays: None. Motion carried.

The City Clerk reported the following receipts and bill that were approved for payment in the consent agenda:

| | | |
|--------------------------------|------------------------|----------|
| AFLAC | AFLAC PRE-TAX | 135.12 |
| AL'S CORNER | PROPANE | 839.77 |
| AMERICAN EXPRESS | BOOKS/SUPPLIES | 414.36 |
| AUBURN MUNICIPAL UTILITIES | ELECTRIC BILL | 1500.93 |
| AUBURN ST.MARY ORATORY | RENT | 375.00 |
| BAKER & TAYLOR | BOOKS | 11.38 |
| BOMGAARS | SUPPLIES | 65.44 |
| CENTER POINT LARGE PRINT | BOOKS | 49.14 |
| CULLIGAN | SUPPLIES | 44.94 |
| DAILY TIMES HERALD | PUBLICATION | 101.44 |
| DELTA DENTAL | INSURANCE | 32.96 |
| DGR ENGINEERING | ENGINEERING | 5975.00 |
| EFPTS | FED/FICA TAX | 1999.36 |
| FOUNDATION ANALYTICAL LAB | WATER TESTING | 56.00 |
| FUSEBOX | WEBSITE MAINT. | 255.00 |
| GIS BENEFITS | LIFE INSURANCE | 33.42 |
| HEARTLAND CONSUMER POWER | ELECTRIC | 12452.22 |
| HY - VEE ACCOUNTS RECEIVABLE | BINGO KITCHEN SUPPLIES | 38.71 |
| ICE TECHNOLOGIES, INC | TECH SERVICE | 116.38 |
| IOWA MUNICIPAL FINANCE OFFICER | IMFOA CONFERENCE | 125.00 |
| IOWA DEPT. OF REVENUE | SALES TAX | 875.64 |
| IOWA DIVISION OF LABOR | BOILER INSPECTION | 80.00 |
| IOWA SAVINGS BANK | ACH FEE | 15.00 |
| IPERS | IPERS | 1480.55 |

| | | |
|-------------------------------|-----------------------------|---------------|
| J3RED MARKETING LLC | ART/WEB/MULTIMEDIA | 130.50 |
| LAKE CITY FOOD CENTER | BINGO KITCHEN SUPPLIES -HTP | 122.55 |
| LAKE VIEW RESORT | NEWSPAPER | 23.00 |
| MID AMERICAN | ELECTRIC | 11.07 |
| ODP BUSINESS SOLUTION, LLC | OFFICE SUPPLIES | 210.20 |
| OFFICE OF AUDITOR OF STATE | PERIODIC EXAM FEE | 1500.00 |
| OPTIONS INK | POSTAGE/SUPPLIES | 166.57 |
| ORIENTAL TRADING | SUPPLIES | 59.78 |
| PAYSEN PIPE CLEANING | STORM DRAIN EAST 4TH ST. | 275.00 |
| RACCOON VALLEY ELECTRIC | MAINT.AGREEMENT | 500.00 |
| REILING ELECTRIC | SERVICE CALL-103 ELM ST. | 500.00 |
| REIMER, LOHMAN & REITZ | LEGAL FEE | 600.00 |
| SAM'S CLUB/SYNCHRONY BANK | SUPPLIES | 33.80 |
| SCOTT GREVE | WATER OPERATOR | 100.00 |
| SNAPPY POPCORN COMPANY | SUPPLIES | 15.00 |
| STEWART MEMORIAL | FIRST AID KITS | 526.32 |
| TAMARA NUCKOLLS | BANKING MILEAGE | 40.00 |
| THE MARKET ON 30 | SUPPLIES | 128.05 |
| US CELLULAR | PHONE | 139.35 |
| UTILITY SERVICE CO., INC | WATER TOWER CONTRACT | 815.22 |
| WELLS FARGO FINANCIAL LEASING | COPIER LEASE/SUPPLIES | 154.12 |
| WESTERN AREA POWER ADMIN | ELECTRIC | 1832.88 |
| BTC, INC | INTERNET SERVICE | 334.00 |
| WEX BANK | FUEL | 121.72 |
| WINDSTREAM | PHONE | <u>109.14</u> |
| Accounts Payable Total | | 35521.03 |

| | REVENUE | EXPENSE | BALANCE |
|--------------------------|--------------------|--------------------|---------------------|
| GENERAL | \$7,076.93 | \$55,313.18 | \$19,806.41 |
| BINGO FUND | \$109.73 | \$375.00 | \$32,498.19 |
| ROAD USE TAX | \$3,030.03 | \$1,949.30 | \$51,871.11 |
| EMPLOYEE BENEFIT | \$154.41 | \$1,061.92 | \$191.24 |
| EMERGENCY LEVY | \$7.72 | 0 | \$1,029.08 |
| LOCAL OPTION | \$2,759.48 | \$689.87 | \$123,056.01 |
| GRANT PARK TRAIL PROJECT | \$300,020.00 | | \$514,905.57 |
| CDBG 17-HSG-002 | | | \$8,890.40 |
| ARPA FUNDS | | | \$45,604.50 |
| WATER | \$8,215.79 | \$3,951.60 | \$16,298.79 |
| WATER SINKING FUND | 52839.86 | 52839.86 | \$23,454.53 |
| SEWER | \$6,689.43 | \$5,126.54 | \$71,925.98 |
| SEWER SINKING FUND | | | \$8,061.00 |
| ELECTRIC | <u>\$24,883.54</u> | <u>\$26,359.31</u> | <u>\$307,265.15</u> |
| Total | \$405,786.92 | \$147,666.58 | \$1,224,857.96 |

A motion was made by Councilor Barto and seconded by Councilor Theulen to adjourn the meeting. The motion was duly put to a vote of the City Council. Ayes: Theulen, Rath, Barto, and Ludwig. Absent: Meister Nays: none. Motion carried meeting adjourned at 6:35 pm.

Richard Heim, Mayor

Attest: Tamara Nuckolls, City Clerk